

SHERRY TOWN HALL RENTAL

The Town Hall is located at 9285 Second Street, Milladore, Wisconsin – approximately 2 miles south of the intersection of County Road P (Old Highway 10) and County Road F, in the Town of Sherry. It is available for rental throughout the year.

The building contains a kitchenette area, with a refrigerator, freezer, double sink, and microwave. There is also a 12 ft. food service area with electrical outlets in the meeting hall. There is a 12-cup coffee maker with filters and a 40-cup coffee maker available for your use. There are 10 banquet tables and 50 folding chairs available at the hall.

Check-out the calendar on our website to see what dates are available.
www.townofsherry.com.

Rental fee – Town of Sherry Residents - \$100.00
Non-Residents - \$125.00
The fee is to be paid when the contract is signed.

CONTACT SANDY LOBNER TO RESERVE THE DATE. E-MAIL
sherrytownclerk@gmail.com or 715-305-6448.

See the next page for the Rental Agreement form.

**TOWN OF SHERRY
RENTAL OF TOWN HALL**

Rental Date _____ Phone Number _____

Name _____

Address _____ e-mail _____

City, State, Zip _____

Rental Fee Amount _____

RULES & REGULATIONS

Maximum attendance is 50-75 persons.

Rental fee – Town of Sherry Residents - \$100.00

Non-Residents \$125.00

The fee is to be paid when the contract is signed.

- Decorations (glued, taped or tacked) will not be permitted on the walls or ceiling.
- The renter assumes full responsibility for personal liabilities and all personal property on the premises.
- Use the temperature control instructions located on the north wall of the town hall.
- No fires are permitted on the grounds.
- Exit doors will not be blocked at any time.
- Place hot pads or other heat barrier between Nescos or crock pots and countertops. Do not place items on countertops that may scratch the surface.
- Clean up must be done immediately after your event.
- The refrigerator, microwave and kitchen sink must be cleaned.
- All countertops and cabinet doors will be wiped clean.
- Bring your own cleaning cloths or paper towels.
- All floors must be swept and scrubbed. The entrance rug must be vacuumed.
- The bathrooms must be cleaned.
- All garbage, inside and outside, must be taken by the renter. Trash can liners are located in the unlocked cabinet under the counter in the main hall.
- The dumpster outside doesn't belong to the Town. DO NOT put your garbage in it.
- Grounds shall be policed for paper, refuse and damage upon leaving.
- A cleaning refund of \$50.00 will be returned to the renter following the next regular town meeting upon meeting the above requirements. If the requirements are not met, the deposit is retained by the Town.

RENTER WILL CLEAN THE HALL YES _____ NO _____

-The undersigned agrees that any damage occurring to said premises shall be deducted from the rental refund fee. If damage exceeds the rental fee, the renter will be liable for the total amount of damage.

-The rental fee is hereby tendered to the Town of Sherry to bind this agreement.

-I have read, understand, and agree to abide by all the rules and regulations governing the rental of the Town of Sherry Town Hall, and if I fail to do so, will forfeit the \$50.00 cleaning refund.

Renter's Signature

Contact Sandy Lobner for Key
sherrytownclerk@gmail.com
or 715-305-6448

**Send fee and signed agreement to:
Town of Sherry Treasurer
Linda Haas
7706 County Road F
Arpin, WI 54410**